

Google Resources for School Communities

Google for Education is the main platform used by NLESD school communities. This document provides information to help families, students and teachers, better understand the Google tools being used throughout our schools.

Google for Education Video Series

https://www.youtube.com/playlist?list=PLP7Bvyb3ap44Mll5eZ8RqY9VtuELuJ4eT

 This YouTube playlist consists of eight videos that introduce and give a broad overview of the applications that make up the GSuite for Education platform. Topics include Google Classroom, Google Meet, Chromebooks, Accessibility, Security, and more.

Google Junior Training Series

https://www.youtube.com/playlist?list=PLWF58BGycsclAl4ehJPITPKUDk_3i7_jN

• This YouTube playlist consists of 70 short videos which give step-by-step guides on specific features within Google's tools. This series includes topics such as, signing in to Google, switching accounts on a shared device, joining a Google Classroom, joining a Google Meet, and more.

Frequently Asked Questions

Chromebook Chromebook	With <u>accessibility features</u> , an emphasis on <u>security</u> , and easy to use features or learning, Chromebooks are secure, simple, and powerful devices that update automatically with easy access to all of the G Suite tools .
	How can we use these tools without WiFi / Internet? If you aren't connected to the internet, you can still create, edit, and view files in Google Docs, Slides, and Sheets in <u>offline mode</u> . To implement this feature, first turn it on when you are connected to the internet, so you can access your files after. If your child is using a <u>Chromebook</u> , there are more features available offline to explore. Learn more from our Edu in 90 video: <u>Offline mode for</u> <u>Chromebooks and G Suite</u> .



	Is it okay if we don't have a Chromebook?
	Yes. You can access G Suite for Education tools, including Docs, Forms, Meet and Classroom, from any device including a desktop browser, phone or tablet. Many of the G Suite tools have iOS and Android apps, and all are accessible from any web browser.
Google for Education	Google's free, online set of communication and collaboration tools. This includes <u>Gmail</u> , <u>Classroom</u> , <u>Docs</u> , <u>Meet</u> and <u>Drive</u> which enable teachers and students to connect, collaborate, provide and receive feedback. Your child can learn anywhere, anytime, on any device.
	We have low internet bandwidth. What are some best practices?
G Suite for Education	There are many ways to stay engaged even with low bandwidth. In Google Meet, keep the camera off. This allows you to take a break from being visible on your computer screen, and take your meeting on a call. Learn more about internet bandwidth in Google Meet and ways to troubleshoot these issues.
	How can my child or family sign in and out of accounts if we are using a shared device?
	Google's tools are set up to be shareable across the board, and that includes being able to manage multiple accounts on one device. Learn how to <u>add and use accounts on your device</u> , and explore the <u>security features</u> set in place to keep your account secure.
Coogle Classroom	Classroom is where your child can find their assignments, grades and feedback, and communicate directly with their teacher. As a guardian, you can opt into guardian summaries to keep up with your child's progress.
	How does my child sign into Google Classroom?
	To access Google Classroom, your child will first have to verify that they are logged in to their school account. After this, they can



	navigate to <u>classroom.google.com</u> , and <u>bookmark the page</u> so it's easily findable the next time. For a step-by-step guide, along with common error messages, check out this <u>Help Center</u> page.
	Where can I see my child's assignments, missing work, and work that has been submitted?
	Google Classroom is where your child can <u>see all of their</u> <u>assignments</u> (including missing and late work) and f <u>uture deadlines in</u> <u>Calendar</u> . To view all assignments assigned to your child, with their due dates, you can either view the To-Do tab in Google Classroom, or individually select a class and check under either the Stream or Classwork page for upcoming assignments. There is no parental log-in, but <u>Guardian Summaries</u> provide a weekly report of your child's progress.
	What should we do if a page is not loading in Google Classroom?
	A page can crash, or not load for many reasons. Learn about the answer to <u>common error messages</u> and fixes by locating yours, and following the steps to get you where you need to be.
	How do I access Google Classroom?
	Guardians do not have a login account to their child's Google Classroom account. We recommend sitting down with your child, and walking through their Classroom with them to discuss their upcoming assignments, classwork, and notifications from the teacher.
Google Meet	Meet is a secure video conferencing platform where teachers can hold class, record meetings, hold parent/teacher conferences or office hours, especially with <u>distance learning</u> , Meet has many features built in for accessibility, like live captions, and many <u>features built for</u> <u>education</u> . Meet can be used to recreate the experience of your child being in class to keep them learning.



	How do we join a meeting using Google Meet?
	You can join a meeting from an invite that can be available through Gmail or Google Calendar, or from a unique link. Your child can join meetings through <u>Google Classroom</u> that will be posted by their teacher, or directly from <u>Google Meet or Calendar</u> .
	How can we access Meet without WiFi?
	There is no offline mode for Google Meet, but teachers can record their meetings and lessons to send out afterwards so that your child does not miss any important information. Contact your child's teacher to let them know, so they can ensure getting you the recorded meetings.
	Google Meet keeps crashing. What do we do?
	First, check the <u>hardware and software on your device</u> to make sure it is prepared to use Meet. If everything looks good and you are still having issues, learn more about your issue and the <u>specific steps to</u> <u>solving different issues</u> .
	Using G Suite tools like Docs, Sheets and Slides, your child can <u>create documents</u> , <u>spreadsheets</u> , or <u>presentations</u> that they can <u>share</u> <u>with others</u> , receive feedback through <u>comments</u> , and edit in real time - with it all being saved automatically in their Google Drive.
Google Docs, Sheets, or Slides	
Google Forms	Forms are often used by teachers for creating quizzes, parent feedback surveys, or even field trip forms. Your child may also use Forms for in-class activities like creating a poll, or sending out a survey to their class.



Coogle Drive	Drive is your child's virtual backpack, where they can hold all of their assignments, projects, and notes online. It saves automatically, can be <u>shared with others</u> , and is accessible from any device. All they have to do is log in to their school Google account!
Google Search	Google's search engine can be used to help your child easily find information on their questions and deepen their understanding of difficult concepts or problems. When your student searches a problem, Search connects them to possible explanations and extra resources to figure out a solution. Search also has an <u>Augmented</u> <u>Reality (AR) feature</u> , where your child can use AR to look at body systems, animals, and more- all in 3D.
31 Google Calendar	Each class in Google Classroom has its own calendar, which helps your child know when they have upcoming events or assignments.
Accessibility	My child is having trouble concentrating or is Deaf or hard of hearing. What features can I use? Turn on live captions in Google Meet for students who are Deaf or hard of hearing, or to help all students focus. While you can't record live captions, you can use closed captions in Slides. Teachers can also use the Q&A feature of Google Slides to capture and record questions and answers.

Created: October, 2020